

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL QUALITY ASSURANCE REPORT

FOR THE PERIOD

JULY 1, 2013 to JUNE 30, 2014

Of

BASANTI DEVI COLLEGE

KOLKATA – 700029, WEST BENGAL, INDIA



ACCREDITED BY NAAC WITH GRADE B++ (80.25%) IN 2004

**RE-ACCREDITED BY NAAC WITH GRADE B WITH CGPA 2.71
OUT OF 4 IN 2012**

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

BASANTI DEVI COLLEGE

1.2 Address Line 1

147B, RASH BEHARI AVENUE

Address Line 2

-

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700029

Institution e-mail address

info@basantidevicollege.edu.in

Contact Nos.

033-2463-0845

Name of the Head of the Institution:

Dr. Maitreyee Bardhan Roy , Principal

Tel. No. with STD Code:

033-2463-0845

Mobile:

Name of the IQAC Co-ordinator:

Dr. Sabuj Kumar Chaudhuri

Mobile:

9434457215

IQAC e-mail address:

iqac@basantidevicollege.edu.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

E&NER-GH/RAR-12757

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/58/RAR/075 Dated: 10.03.2012

1.5 Website address:

www.basantidevicollege.edu.in

Web-link of the AQAR:

<http://www.basantidevicollege.edu.in/AQAR/AQAR%202013-2014.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80.25	2004	5 years
2	2 nd Cycle	B	2.71	2012	2017
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

15.09.2004

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-2013 submitted to NAAC on 04.10.2016
- ii. AQAR 2013-2014 submitted to NAAC on 04.10.2016
- iii. AQAR 2014 – 2015 submitted to NAAC on 04.10.2016
- iv. AQAR 2015--2016 submitted to NAAC on 04.10.2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- UGC sponsored Certificate Course in Travel & Tourism
- UGC sponsored Certificate Course in Export Import and Logistics management
- UGC sponsored Certificate course in Human Rights
- UGC sponsored six months certificate course in Functional English
- Two years Diploma course in Computer application
- Study Centre of NSOU(A-02).

1.12 Name of the Affiliating University (*for the Colleges*)

University of Calcutta

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

0

2.4 No. of Management representatives

2

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and
community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. of members

12

2.10 No. of IQAC meetings held : 02

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount Yes No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- To provide quality education to girl students irrespective of caste, creed, religion & economic status. Differently able girl students are admitted and special attention is given to them by the faculty.
- Encourage students to involve in NSS, NCC and other social & cultural activities of the college.
- Use of ICT (LAPTOP & LCD Projectors) to facilitate teaching learning process.
- IQAC motivated faculty members for submission of proposals for Minor & Major research projects & publication of research papers in reputed journals.
- Motivated the faculty members to avail Faculty Development Programmes under UGC XIIth Plan & encourage to participate in Refresher courses/Orientation programmes/ Short term course on Research Methodology organized by different Universities.
- Encourage students to present papers in Departmental Seminars & participate in Departmental Quiz competitions.
- Internet service has been made available to the teachers and students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic calendar & Teaching Plan for the session 2013-2014	Execution of the academic activities with good academic environment
Submission of the data of All India Survey of Higher Education (AISHE)	Data of AISHE 2013-2014 successfully uploaded & certificate received.
Planning to open PG course in English & Political Science	PG in English & Political Science has been successfully introduced from September 2013
Submission of Research Projects	Five of our faculty members are pursuing Minor Research Project under UGC XIIth Plan and Two of our faculty members are engaged in Major research project.
Support to differently able students	Ramps installed for making the campus accessible for students with special needs.
Remedial classes for SC/ST/OBC (non creamy layer), Minorities and low achievers	Remedial classes were conducted for SC / ST / OBC (non creamy layer) Minority students & low learners to improve their performance
Installation of CCTV Camera	CCTV Surveillance system has been installed for improving overall security of the college.

Academic Calendar of the year attached in Annexure - I

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Has been approved by the Governing Body of the college.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	02	0	0	0
UG	17	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	2	0	0	0
Certificate	4	0	1	0
Others	13 (UG: 5, PG: 8)	0	0	0
Total	38	0	1	0
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college has core options at the Under Graduate level in Bengali , English , Sanskrit , History , Philosophy , Political Science , Education , Sociology , Economics , Physics , Chemistry, Mathematics , Statistics. All of these subjects are available in elective mode also .In addition Psychology, Women’s Studies and Computer Science are available in the elective mode.

The University of Calcutta does not allow choice – based credit system.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 (P.G)
Trimester	
Annual	17 (U.G)

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As the college follows the syllabus and curriculum of Calcutta University, there is no scope of revision

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	13	21	01	16

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	2	0	0	0	0	0	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	03	08	07
Presented papers	01	09	07
Resource Persons	-	-	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Power point presentations by Teachers & Students
- Students seminar & Departmental Quiz
- Group discussions
- Research projects / surveys / Term Papers undertaken by students
- Film shows
- Educational tour and industrial visit
- Lecture by eminent academicians

2.7 Total No. of actual teaching days

during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As the entire process of examination and evaluation process is governed by the affiliating university, there is no scope for any examination / evaluation reforms from the college.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

02

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme B.A./B.Sc. Hons.Final Exam(Part- I+II+III)	Total no. of students appeared	Ist	IInd	Pass % with Honours
		class	class	
BENGALI	38	3	34	89.47
CHEMISTRY	07	0	0	0.00
ECONOMICS	04	2	2	100
EDUCATION	36	9	27	100
ENGLISH	16	0	15	93.75
HISTORY	30	0	29	96.66
MATHEMATICS	25	3	15	72.00
PHILOSOPHY	11	2	8	90.91
PHYSICS	4	2	2	100
POLITICAL SCIENCE	19	1	17	94.74
SANSKRIT	34	2	27	85.29
STATISTICS	05	2	1	60.00
COMMUNICATIVE ENGLISH (MAJOR)	10	0	10	100

[Annexure II : List of University Top 20 rank holders]

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC provides academic plan along with activities & programmes to be organized by various centers and committees for the year and regularly monitors the same.
- Various committees were formed to monitor different activities and programmes in the institution for effective implementation of the plan to achieve excellence.
- IQAC periodically conducts meetings to explore avenues to enhance teacher effectiveness.
- The Principal / Teacher-in-Charge of the college regularly interacts with the students and the faculty members to get feedback and to give suggestions.
- IQAC encourages and suggested the departments to organize seminars, workshops etc.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	-	0	00
Technical Staff		-	0	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC motivated faculty members for submission of proposals for Major & Minor Research projects.
- Students are encouraged to present papers and publish their work in Journals.
- Faculty members are granted leave to participate in short term course and various workshops related to research methodology.
- Adequate infrastructural support such as library, laboratory, internet and reprographic facilities are provided from the college authorities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2 (DST&INCOIS)		
Outlay in Rs. Lakhs		1,25,000 23,00,000/-		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		5 (U.G.C)		
Outlay in Rs. Lakhs		6,34,000/-		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	17	06
Non-Peer Review Journals	-	04	-
e-Journals	-	-	-
Conference proceedings	03	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received (Rs.)
Major projects	Ongoing	DST INCOIS	1,25,000 23,00,000/-	24,25,000/-
Minor Projects	Ongoing (2 YEARS) by 5 faculty members	U.G.C	6,34,000/-	4,60,780/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)*	2 years (May2014- April2016)	UGC Emeritus Fellowship	As per UGC norms. (Rs. 31,000 per month)x12	3,72,000
Total				32,57,780

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	1	1	0	4
Sponsoring agencies	0	UGC	UGC	N A	Self Sponsored

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	none
	Granted	none
International	Applied	none
	Granted	none
Commercialised	Applied	none
	Granted	none

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

03

3.19 No. of Ph.D. awarded by faculty from the Institution : -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level State level 60
National level International level

3.22 No. of students participated in NCC events:

University level State level 120
National level International level

3.23 No. of Awards won in NSS:

University level 01 State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Blood Donation Camp
- ❖ Organized Campus cleaning programme
- ❖ Awareness programme for Anti ragging and sexual harassment
- ❖ Celebration of Worls AIDS awareness day , International Disability Day , World Environmental Day

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.52 acres	Nil	Nil	
Class rooms		Nil		
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	2	1		
Value of the equipment purchased during the year (Rs. in Lakhs)	625749	639177		1264926
Others				

4.2 Computerization of administration and library

- Local Area Network developed in the library with three computers.
- First college In West Bengal & 1st college under the University of Calcutta to receive INFLIBNET-NLIST connectivity for E-Library.

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19717		553		20270	
Reference Books	7724		76		7800	
e-Books	4000		-		4000	
Journals	13		-		13	
e-Journals						
Digital Database						
CD & Video						
Others (specify)	24		-		24	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	37	9	8	0	10	2	6	2
Added	10	2	2	4	0	2	0	0
Total	47	11	10	04	10	4	6	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training courses "Diploma in PC application" of 150 hours for students

Internet facility is provided to Faculty, students & supportive staff of the college

4.6 Amount spent on maintenance in lakhs :

i) ICT

138485/-

ii) Campus Infrastructure and facilities

115322

iii) Equipments

75477

iv) Others

-

Total :

3,29,284

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- In the beginning of the academic year, the Institute organizes induction programme for B.A/ B.Sc 1st year students to make them aware about different curricular & co-curricular activities of the college.
- The college contains disciplinary committee, anti ragging & harassment committee. The tasks of these committees is to look after the welfare of the students and readdresses the complaints of the students. The IQAC regularly interacts with these committees and intervenes about the matter raised as and when needed.
- There is a complaint box in the college to receive the grievances of the students, which is checked at regular intervals and necessary actions are taken by members of the grievance Redressal cell.
- Internet access for students
- 'Earn-while-you-learn' (EWL) scheme offers employability for two students per month in the college library.
- The college endeavors to provide students with psychological counselling.
- The students counselling cell also provides necessary information to students for their career developments.
- Information related to curriculum, class routine, attendance examination schedules, scholarships , placements , social & cultural activities , NCC & NSS programmes are displayed in notice board and website as well.

5.2 Efforts made by the institution for tracking the progression

- The institute takes care of the progress of the students by conducting formative & summative tests, assignments, group discussions, classroom seminars, paper presentations, debate , quiz and other co-curricular activities.
- Parent - Teacher interaction held at least three times in an academic year, and necessary steps are taken based on parent feedback.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1299	0	0	98

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	0	0		1397	100

Last Year(2012-2013)						This Year(2013-2014)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
883	255	05	28	01	1172	1028	236	04	30	01	1299

Demand ratio 3:1

Dropout 0.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has introduced UGC sponsored free coaching for WBCS, SSC & other competitive examinations.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling Cell : Students in need of immediate attention are referred to the counsellor by the class teacher. Near about 25 students have been benefitted from personal counseling.

Career Guidance Cell: Programmes on personality development & communication skills by competent resource persons are organized for Final year B.A./B.Sc. students. UGC sponsored free coaching for WBCS, SSC & other competitive examinations.12 Final Year BA/B.Sc students has been selected for State Bank of India Summer Internship.

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	50	17*	

* 15 Final year students has been selected for State Bank of India Summer nternship

5.8 Details of gender sensitization programmes

Female Health Awareness Programme

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Women empowerment through Higher Education

Mission:

- To provide quality education to students irrespective of caste, creed, religion and socio-economic status.
- To equip and empower students with relevant knowledge, competence and creativity to face challenges.
- To develop a responsible and sensitive youth force who have social commitments towards the larger section of the society.

6.2 Does the Institution has a Management Information System

College Management Information System is in operation for administrative work
(Pay Packet & Student Records)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being affiliated to the University of Calcutta, the college follows the syllabus set by the University.

6.3.2 Teaching and Learning

- Power point presentations by Teachers & Students
- Students seminar
- Departmental quiz
- Group discussions
- Research project / survey undertaken by students
- Film shows
- Lecture by eminent academicians.

6.3.3 Examination and Evaluation

- Regular class test for all departments
- Midterm test & selection test. Students need to qualify this test to appear in the University Examinations
- The answer scripts of Midterm & selection tests are shown to the students and necessary suggestions are given by the faculty members to individual students so that they can do well in University examination.

6.3.4 Research and Development

- Teachers are kept updated about available scopes for applying for research grants.
- Project work is mandatory in some subjects. This helps to inculcate research attitude among the students.
- Some teachers have their established linkages with India & foreign research institutes & universities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- All faculty members have been provided with unique user ID password of NLIST (Inflibnet) Digital library to access e resources from anywhere.
- Internet service has been made available to the library users.
- Library related information's are provided to the students and the teachers.
- Each Honours department maintains and runs a departmental library of their own.

6.3.6 Human Resource Management

The Human Resource of the college is managed in a free and democratic manner. The aim of the college is to make optimum use of the available human resources. All faculty members are involved in different activities.

6.3.7 Faculty and Staff recruitment

Faculty recruitment is done through the West Bengal College Service Commission (WBCSC) as per Govt. of West Bengal and UGC rules. Non Teaching Staffs are recruited as per Govt. of West Bengal's Rules.

6.3.8 Industry Interaction / Collaboration

Chemistry, Physics & Economics department carry out Industrial Visits as a part of the curriculum. UGC Sponsored Career Oriented Course "Diploma in Export, Import & Logistics Management" is collaborated with Export Business Directions and Consultancy Institute (EBDCI), an Export Import promotional company.

6.3.9 Admission of Students

Admission of students is done completely on the basis of merit adhering to the circulars and Schedules issued by the Govt. of West Bengal and the parent University (University of Calcutta).

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none">• Group Insurance• Provident Fund• Special leave to pursue Research & further education
Non-teaching	<ul style="list-style-type: none">• Provident Fund• Group Insurance Scheme
Students	<ul style="list-style-type: none">• Student Aid fund• Accident Insurance• Merit scholarship• Free Scholarship• Minority Scholarship• Merit cum Means scholarship

6.5 Total corpus fund generated

N A

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The college has an Alumni association which takes initiative in different kinds of academic and social activities for all round development of college.

6.12 Activities and support from the Parent – Teacher Association

Parents are well informed about the performance & attendance of their ward. Regular exchange of views and feedback are obtained through departmental parent teacher meeting. Parents are cordially invited to the college functions. They are encouraged to associate themselves with the development & social activities of the college.

6.13 Development programmes for support staff

Support staff was given training on use of College Management System

6.14 Initiatives taken by the institution to make the campus eco-friendly

Nurturing plants & greenery inside the campus. Plastic free campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students Seminar.
- 'Earn-while-you-learn' (EWL) scheme offers employability for Two students per month in the college library.
- Information related to curriculum, class routine, attendance examination schedules , scholarships , placements , social & cultural activities , NCC & NSS programmes are displayed in notice board and website as well.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The college encouraged teachers to pursue research, publish papers and join orientation and refresher programmes.
- Faculty members were encouraged to attend seminars, workshops, conferences, present papers and to act as resource persons.
- Group discussions were conducted in classes as an interactive teaching – learning process.
- Students were assessed through a continuous internal assessment (CIA) mechanism, surprise tests, short answer type questions, Departmental Quiz, Midterm examination, Test examination.
- Remedial cell continued their coaching classes.
- Cultural activities were organized round the year.
- Women's' Studies centre conducts seminars and talks on empowerment of women.

7.3 Give two Best Practices of the institution

- N.C.C & N.S.S.
- Maintenance of complete cleanliness as a best practice of the college

7.4 Contribution to environmental awareness / protection

- Nurturing Plants and greenery inside the college campus
- N.S.S and N.C.C organized campus cleaning programme.
- Environmental protection campaign through N.S.S volunteers.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- ..
- Maintenance of academic standard and environment conducive to learning.
- Strengthen of the research activities in the institute and motivate Faculty members to join FDP under UGC XII plan.
- Feedback from outgoing students.
- Installation of an Elevator.

Name *Dr. Aditi Sarkar*

Name *Dr. Indrila Guha (Principal)*

Aditi Sarkar 04-10-2016

Indrila Guha 04/10/2016

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



Dr. Indrila Guha
Principal
Basanti Devi College



ANNEXURE-I

BASANTI DEVI COLLEGE , KOLKATA

Academic calendar of 2013-2014

Sl.	Dates	Events
1.	05.08.2013	Celebration of College Foundation Day
2.	06.08.2013	Commencement of 1 st year B.A./B.Sc. classes
3.	15.08.2013	Independence Day Celebration by N.C.C
4.	05.09.2013	Celebration of Teacher's Day
5.	24.09.1013	N.S.S Day Celebration
6.	10.10.2013-	Puja vacation
7.	17.11.2013	Celebration of World Peace Day
8.	23.11.2013	Celebration of N.C.C Day
9.	01.12.2013	World Aids day Celebration
10.	09.12.13	Part-II Mid Term Test(Hons)
11.	10.12.13	Part-I Mid Term Test(Hons)
12.	10.12.13	Human Rights Day
13.	18.12.2013-20.12.13	College Annual Competition
14.	20.12.2013	One day Excursion
15.	21.12.2013	Annual College Social
16.	23.12.2013	College Annual Sports
17.	25.12.2013-	Winter Recess
18.	04.01.2014	Workshop organised by Human Rights Cell of The Dept. of Pol.Sc.
19.	10.01.2014-	B.A./B.Sc. Part-III Selection Test
20.	12.01.2014	Celebration of National Youth Day by N.C.C and N.S.S
21.	15.01.2014	Celebration of Environmental Awareness day
22.	24.01.2014	Celebration of Calcutta University Foundation day
23.	26.01.2014	Celebration of Republic Day by N.C.C day
24.	11.02.2014-	B.A./B.Sc. Part-II Selection Test
25.	21.02.2014	Celebration of International Mother Tongue Day
26.	10.03.2014-	B.A./B.Sc. Part-I Selection Test
27.	04.03.2014	Part-I Compulsory Language Exam(CU) for Hons,Gen& Major
28.	08. 03.2014	Celebration of International Women's Day
29.	09.05.2014	Celebration of Rabindra Jayanti



I.Q.A.C

Annexure – II

BASANTI DEVI COLLEGE , KOLKATA

TOP 20 CALCUTTA UNIVERSITY RANK HOLDERS IN 2013

<u>Sl. No</u>	<u>Subject</u>	<u>Rank</u>
1.	ECONOMICS	1 ST
2.	EDUCATION	7 TH
3.	EDUCATION	8 TH
4.	ENGLISH	5 TH
5.	ENGLISH	9 TH
6.	PHILOSOPHY	5 TH