



BASANTI DEVI COLLEGE

Established in 1959
(Government Sponsored)

INTERNAL QUALITY ASSURANCE CELL

02.09.2015

NOTICE

A Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held **on 09.09.2015 at 1.00pm** in the Principal's chamber. All internal members are requested to be present in the meeting.

Agenda:

1. Discussion on NAAC Peer Team Committee recommendations (2nd Cycle) for Quality Enhancement (22.02.2012)
2. Discussion on Seminars/ Workshops on Human Rights/ Women Empowerment
3. Extension Activities of the College
4. Any other matter with the permission of the chair.

Dr. Aditi Sarkar

Coordinator , IQAC

Basanti Devi College



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Minutes of the Meeting held on 09.09.2015

Members present in the Meeting

- Dr. Indrila Guha , Principal and Chairperson.
- Dr. Aditi Sarkar , Co-ordinator.
- Dr. Sujata Mitra, Bursar.
- Smt. Durga Rani Das, Internal Member.
- Dr. Amrita Mondal, Internal Member.
- Dr. Sanchita Roy, Internal Member
- Smt. Ankhi Sen Sanyal ,Internal Member
- Dr. Gour Chandra Mondal, Internal Member
- Dr. Ganesh Dutta, Internal Member
- Sri Mihir Naskar, Internal Member
- Sri Samik Chowdhury, Internal Member

Dr. Aditi Sarkar, coordinator IQAC proposed the name of Dr. Indrila Guha, Principal & Chairperson IQAC, to preside over the meeting.

Dr. Indrila Guha took the chair.

Agenda-I Discussion on NAAC Peer Team Committee recommendations (2nd Cycle) for Quality

Enhancement (22.02.2012)

- **Regarding need for broadening the range of Programmes**, the chair mentioned that the college has introduced
 - ✓ Two Post Graduate programmes (English & Political Science) from 2013. The two programmes are running very smoothly. Both the departments follow the syllabus of University of Calcutta. Semester System is followed.
 - ✓ Undergraduate Sociology Honours from the academic session 2012-2013.
 - ✓ Planning to start Human Rights as Undergraduate General Subject.
- **Regarding Basic facilities like drinking water, washrooms, canteen & Students common room**, the chair mentioned that three purified water cooler has already being installed. More purified water cooler will be installed from RUSA grant. Renovation of Students washrooms, Canteen & Students Common room will be done from RUSA grant.
- **Regarding formal Registration of Alumni Association**, the chair told that she will discuss the matter with Dr. Indrani Dutta Satpati, Convener, Alumni Association & hope we will be able to achieve it .
- **Regarding Computerization of finance management system for better transparency**
 - ✓ Computerization of Salary Account has been implemented

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- ✓ Salary disbursement through e-pradhan.
- ✓ Accounting software was successfully implemented.

Agenda II. . Discussion on Seminars/ Workshops on Human Rights/ Women Empowerment

The Chair mention that the college will organised UGC Sponsored Seminars/Workshop on Human Rights .She further mentioned that Dr. Sima Gupta Roy,Convener , UGC Planning Board gave her the tentative month for organising the Seminar& Workshop.It will be organised by the Deptt. of Political Science & Human Rights Cell. The tentative month will be January,2016. The coordinator mentioned that IQAC wants to organise a one-day Seminar on Gender Equality in Contemporary India with special emphasis on Women's Empowerment. The chair requested the members to fix the tentative date for organising IQAC Seminar. The members said that the Seminar can be organised in the month of April. The Chair agreed.The tentative months for organising the Seminars are-

- Dalits and Human Rights(January,2016)
- Workshop on Indigenous People(January,2016)
- Gender Equality in Contemporary India with special emphasis on Women's Empowerment (April,2016)

Agenda-III. Extension Activities of the College

The NSS Programme Officer, Smt Ankhi Sen Sanyal mention that students are encouraged to participate in the awareness programmes like hazards created by plastics in the environment and the need for cleanliness in human welfare. They carried these inputs to the residents of Garcha slum adopted by the institution as part of the NSS activities. The students' conducts field research on standards of nutritional intake among the slum dwellers, their rate of school dropouts and perceptions on health and hygiene of girl child and women. Such case studies help the students to know the existing social values and work on the limitations.

Agenda-IV. Any other matter with the permission of the chair

As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

Sd/-
Dr. Aditi Sarkar
Coordinator, IQAC

Sd/-
Dr.Indrila Guha
Principal & Chairperson, IQAC

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