



BASANTIDEVI COLLEGE

Established in 1959
(Government Sponsored)
NAAC Reaccredited **B+** (3rd Cycle)

16.06.2020

NOTICE

An Online Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 21.06.2020 at 3.00pm through Google meet. All Internal Members of IQAC are requested to be present in the meeting. The meeting link will be provided in the IQAC, BDC Whatsapp group & through mail.

Agenda:

1. Online Review Meeting with each department regarding Teaching-Learning & Internal Evaluation Process.
2. Online Enrichment Program for Students & Faculty Members
3. Online Admission ,2020-2021
4. BA/B.Sc. Part-III University Examinations
5. Miscellaneous

Dr.Aditi Sarkar
Coordinator, IQAC
Basanti Devi College, Kolkata



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Minutes of the Meeting held on 21.06.2020

Dr. Aditi Sarkar, coordinator IQAC proposed the name of Dr. Indrila Guha, Principal & Chairperson IQAC, to preside over the meeting. Dr. Indrila Guha took the chair.

Agenda-I – Online Review Meeting with each department regarding Teaching-Learning & Internal Evaluation Process

The Principal mentioned that each Faculty is taking online classes through zoom, Whatsapp, Google classroom, Google meet & providing e-content prepared by them to the students through Whatsapp. Due to sudden lockdown no one was prepared for online classes. Any way after mentoring students all Faculty members started their online classes from April, 2020 onwards.

The Principal Madam further mentioned that as face to face review meeting with students & HODs is not possible due to Corona Virus Pandemic, she requested all HODs to submit report regarding completion of syllabi, no of classes taken per week, attendance of students, if any student is absent in the class due to unavailability of Smartphone or net problem, how teachers are helping them, whether study materials are provided to the students, Regular internal assessment, regular mentoring students during pandemic to keep the students physically & mentally fit etc.

She reported that all HODs submitted monthly online report from April to June, 2020 to the IQAC regarding the progress of Teaching-Learning & Internal Evaluation Process. All the members thank the chair for taking such an important initiatives during the crisis.

Agenda-2- Online Enrichment Program for Students & Faculty Members

The Principal mentioned that one of our best practices of our college is Enrichment Programmes for students & Faculty Members and it is mainly done through Seminars/ Workshops/Special Lectures/ FDP. Each department organizes at least two enrichment programmes per year. This year as it is not possible to organize all the Enrichment programmes offline due to pandemic, so it was decided to organize online programmes by each department in collaboration with IQAC, Basanti Devi College & other institute of higher learning.

The Coordinator read out the **list of Online Enrichment Programmes organized or to be organize** by the different departments of the college.

Sl.no	Date	Title of the Webinar/ E- short Term Course	Department	Collaboration
	5.06-2020 to 11.06.2020	E- short Term Course on Earth: Our Home	Chemistry	IQAC, BDC
	06.06.2020	Wwbinar on Pharmaceutical Chemistry(Sem-IV, Sec-A, Chemistry Hons)	Chemistry	UG Board of Studies(Chemistry), University of Calcutta
	8.06.2020	State level Webinar on Dealing with Covid-19:Philosophical & Psychological Analysis	Philosophy, Psychology & Psychological Counseling Cell	IQAC, BDC & Muralidhar Girls' College, Kolkata.
	8 th to 14 th June, 2020	State level Online Essay Competition for Undergraduate Students	Education, BDC & Sociology, BC	IQAC, BDC & IQAC, Belda College

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4.07.2020	Webinar on Relevance of Online Teaching & Role of Digital Library in Present Scenario of Covid-19	Central Library, BDC	IQAC,BDC
17.07.20	An International Webinar on Modern Physics	Physics	IQAC, BDC
20.07.20	International Webinar on COVID19 & Lockdown: A challenge to Corona Fighters & Corona Survivors FROM Social Stand Point	Philosophy, Psychology, Women's Studies, Psychological Counseling Cell	IQAC, BDC
30.07.20	A Webinar on Physics	Physics	IQAC, BDC
31.07.20	Webinar on Popular Literature	English(UG&PG)	IQAC, BDC
4.08.2020	Webinar on Women's Language & Writings in Patriarchal Context: A Sociological Perspective	Sociology Deptt., Kultali .B.R. Ambedkar College & Sociology Deptt,BDC	IQAC, Kultali .B.R. Ambedkar College & IQAC , BDC
6.08.20	Webinar on Manik:100: Notun Aloy	Bengali	IQAC, BDC
8.08.20	State level Webinar on Exploration of Sanskrit Tradition in New Normal	Sanskrit Dept, Prabhu Jagatbandhu College & Sanskrit Deptt, BSC	IQAC, Prabhu Jagatbandhu College & IQAC, BDC
11th-12 th August, 2020	International Webinar on Pandemic in the 21 st Century : A Historical Perspective	History	IQAC, BDC
19.08.20	National Level Webinar on Human Rights in & after Pandemic Era: South Asian Context	Political Science(UG& PG) & Human Rights	IQAC, BDC

Agenda-3- Online Admission, 2020-2021

The Principal announced that six Companies have been selected for Online Admission System demonstration for the Academic year 2020-2021. The tentative dates for online demonstration are 15th & 16th July, 2020 & it will be done through Google meet. After selecting the company by the Admission Committee, the company will provide one day special training on online admission process to our nonteaching staff members- Sri. Samik Chowdhury (Administrative Assistant), Sri. Swapan Saha (Office Clerk) & Smt. Anjana Sarkar(Office Clerk).

Agenda-4 - BA/B.Sc. Part-III University Examinations

The Principal told that no Final notification regarding BA/B.Sc. Part-III University Examinations has been published by the University of Calcutta.

Agenda-5 – Miscellaneous

As there is no other points of discussion, the meeting ended with a vote of thanks to the Chair.

Dr. Aditi Sarkar

Coordinator , IQAC

Dr. Indrila Guha

Principal & Chairperson IQAC

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