



BASANTI DEVI COLLEGE

Established in 1959
(Government Sponsored)

[INTERNAL QUALITY ASSURANCE CELL]

13.08.2018

NOTICE

A Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 22.08.2018 at 1.00pm in the College Auditorium. All Teachers are requested to be present in the meeting.

Agenda:

1. NAAC 3rd Cycle Assessment Result(16.08.2018)
2. Recommendations for Quality Enhancement (NAAC Peer Team)
3. Students Enrichment Programmes
4. Class Time Table & Academic Calendar
5. Any other matter with the permission of the chair

Aditi Sarkar
Coordinator, IQAC
Basanti Devi College

Minutes of the Meeting held on 22.08.2018

54 Teachers were present in the meeting.

Dr. Aditi Sarkar, coordinator IQAC proposed the name of Dr. Indrila Guha, Principal & Chairperson IQAC, to preside over the meeting.

Dr. Indrila Guha took the chair.

Agenda-I - NAAC 3rd Cycle Assessment Result (16.08.2018)

The Principal announced the NAAC 3rd Cycle Assessment Result of our college which was published in 16th August, 2018 and thank all the stakeholders for their sincere effort for achieving success. The teachers thank the principal, the NAAC Coordinator & Coordinator, IQAC for their dedication & sincere effort. NAAC Coordinator thank all the teachers for their contribution in the preparation of SSR. Coordinator IQAC thanks all the members of IQAC for their valuable suggestions & continuous effort. IQAC Coordinator gave special thanks to Samik Chowdhury, Technical Assistant, IQAC, without whom sending of AQARs & SSR to NAAC through portal was not possible.

Agenda.II. Recommendations for Quality Enhancement (NAAC Peer Team)

The Coordinator, IQAC read out all the recommendations for quality enhancement made by NAAC peer team members. Principal announced that we are working on some of the recommendations made by NAAC Peer team like-

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- i) Child Care Leave will be implemented by the college for teachers & non-teaching Staff from 2018-2019 session (recommended by NAAC).
- ii) Salaries of Teachers & non teaching Staff appointed by College Management will be increased in the next financial budget (recommended by NAAC)
- iii) ICT training for Teachers & non-teaching has been already organised from this academic session (recommended by NAAC)
- iv) Library automation work has almost completed (recommended by NAAC)

Agenda.III: Students Enrichment Programmes

The Principal requested all the HODS to organise Seminars/ Special Lecture/ Workshop/Talk for students with IQAC. She further requested all the teachers to encourage & motivate students to actively take part in the enrichment programmes & prepare Papers for presentation in front of the resource persons. The enrichment Programmes will be organised from Nov.,2018 to March, 2019 in order to increase students participation.

She requested teachers to sent students for the District Level Inter- College Essay Writing Competition on 125th Anniversary of Chicago Address delivered by Swami Vivekananda, organised by Bethune College , Kolkata on 11.09.2018.

Agenda .IV Class Time Table & Academic Calendar

The Principal requested all teachers to take classes according to the class Time table & organise various programmes on the basis of Academic Calendar. She further requested Convener, Academic Sub-Committee & all HODs to look after the matter.

Agenda .V Any other matter with the permission of the chair.

As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair

Dr.Aditi Sarkar
Coordinator, IQAC

Dr.Indrila Guha
Principal & Chairperson, IQAC