



# BASANTIDEVI COLLEGE

Established in 1959  
(Government Sponsored)  
NAAC accredited

Date: 16.03.2023

## NOTICE

This is to inform all concerned that a meeting of the IQAC will be held on 23<sup>rd</sup> March, 2023 (Thursday) at 2.00 pm in the Principal's chamber. All Internal members are requested to be present in the meeting.

### Agenda:

1. Confirmation of the minutes of the previous meeting dated 16-09-2022
2. Submission of AQAR 2021-2022
3. NAAC- SSR (4<sup>th</sup> Cycle)
4. Research & Development Cell
5. IQAC related Activities
6. Miscellaneous.

*Aditi Sarkar*

Dr. Aditi Sarkar  
Coordinator, IQAC  
Basanti Devi College

Dr. Aditi Sarkar  
Co-ordinator, IQAC  
Basanti Devi College

*Indrila Guha*

Dr. Indrila Guha  
Principal & Chairperson, IQAC  
Basanti Devi College  
Dr. Indrila Guha  
Principal  
Basanti Devi College

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23.03.2023

## Members present in the meeting---

1. Dr. Indrila Guha-Principal & Chairperson, IQAC *Indrila Guha 23/3/23*
2. Dr. Aditi Sarkar, Coordinator, IQAC *Aditi Sarkar 23-03-23*
3. Dr. Sujata Mitra, Member *S 23/3/23*
4. Dr. Amrita Mondal, Member *Amrita Mondal 23-3-23*
5. Dr. Sanchita Roy, Member *S Roy*
6. Dr. Durga Rani Das, Member *Durga Rani Das*
7. Dr. Aparna Sadhu, Member *Aparna Sadhu 23/03/23*
8. Smt. Ankhi Sen Sanyal, Member *Ankhi Sen Sanyal 23/3/23*
9. Dr. Mihir Naskar, Member *Mihir Naskar 23-03-23*
10. Sri Kalipada Jana, Member *Kalipada Jana 23/3/23*
11. Sri Samik Chowdhury, Member *Samik Chy. 23/3/23*

## Minutes of the Meeting held on 23.03.2023

Dr. Aditi Sarkar, coordinator IQAC proposed the name of Dr. Indrila Guha, Principal & Chairperson IQAC, to preside over the meeting. Dr. Guha took the chair.

Agenda-1: Confirmation of the minutes of the previous meeting dated 16-09-2022

Minutes were read & confirmed.

Agenda-2: Submission of AQAR 2021-2022

The Coordinator, IQAC informed that on 8<sup>th</sup> Nov, 2022 AQAR 2021-2022 submitted successfully through NAAC Portal. She further mentioned that data collection phase is going on for preparing draft AQAR 2022-2023.

*Aditi Sarkar*

Dr. Aditi Sarkar  
Co-ordinator, IQAC  
Basantidevi College

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23-3-23

### Agenda-3: NAAC- SSR (4<sup>th</sup> Cycle)

The Coordinator, IQAC informed that every month criterion wise meeting conducted to find out the progress of work. If any problem arises the coordinators, IQAC clears the doubts with the help of the Chairperson, IQAC & suggested to arrange the documents of various activities according to NAAC, SOP.

### Agenda-4: Research & Development Cell

The Coordinator ,IQAC informed that the R& D Cell was established under the guidance of the Chairperson , IQAC, to encourage the faculty members to present & publish papers in both reputed National & International Journals to strengthen & support research & development activities. She further informed that the college IEDC wants to act under the umbrella of Institution's Innovation Council & will apply for that. Both the Cell were approved by the Governing Body of the College.

### Agenda-5: IQAC related Activities

The Coordinator, IQAC informed that 15 activities completed till date, more activities will be organized in the month of May,2023. All the activities were organized in collaboration with MoUs signed organisation according to the Perspective Plan-2022-2023(short Term).

### Agenda -6: Miscellaneous

The Coordinator, IQAC mentioned that AAA-2022-2023 in process, Gender Audit in process, Green Audit-Energy Audit- Environment Audit will be expected to be completed by August/ September & college will be assessed for ISO 9001:2015 for the various courses of BA/ BSc. & M.A.

The members appreciated the efforts of the Chairperson IQAC, Coordinator IQAC & all the stakeholders of the college & the meeting ended with a vote of thanks to the Chair.

*Aditi Sarkar*

Dr. Aditi Sarkar  
Co-ordinator, IQAC  
Basanti Devi College

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