



# BASANTI DEVI COLLEGE

Established in 1959  
(Government Sponsored)  
NAAC accredited  
ISO 9001: 2015 Certified

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### PERSPECTIVE PLAN

2018-2019 to 2022-2023

Criterion	Plan of Action
1. Curricular Aspects	<ul style="list-style-type: none"><li>To prepare Annual Academic Calendar, Class Routine &amp; Lesson plan (each Department) prior to the commencement of each academic session/ semester &amp; to be uploaded in the Learning Management System (LMS) of the College.</li><li>To upload Class notes, PPTs and e-books in the college LMS.</li><li>To Introduction more Certificate/ value added/ add on courses by the departments/ cell/ college for students to give them additional exposure beyond the University curriculum.</li><li>To offers courses related to Professional Ethics, Gender, Human Values, Environment &amp; Sustainability, employability, entrepreneurship.</li><li>To organise Seminars, Workshops, Special Lectures for knowledge exchange among students, teachers and resource persons from varied discipline</li><li>Collaborations and linkages with academic institutions for effective execution of curriculum to promote excellence, value addition and contextual relevance.</li><li>To strengthen feedback mechanism with strict implementation through ATR Policy.</li></ul>
2. Teaching-Learning & Evaluation	<ul style="list-style-type: none"><li>Academic discipline in Teaching-Learning process is to be assured by preparing College prospectus, Academic Calendar and Time-Table.</li><li>To maintain Student centric approach in curricular &amp; co-curricular activities</li><li>To introduce Learning Management Software to improve the Teaching-Learning practice in the college.</li><li>To make the teaching-learning process more effective, Teachers should use more ICT tools.</li><li>To design POs &amp; Cos by the faculty members with the help of the IQAC for all programmes on the basis of Bloom's Taxonomy- Cognitive Domain 2001.</li><li>To make the students aware of the POs &amp; Cos through Orientation Program, classroom interaction, college website &amp; notifications.</li><li>Attainment of POs &amp; Cos are to be evaluated directly through analysis of Students Final Semester Results &amp; Attainment Portal score &amp; indirectly through Students Feedback, Students Progression to Higher Education &amp; Placement records.</li><li>Students Profile Mapping System to be implemented.</li><li>The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners.</li><li>Mentoring Policy &amp; Policy for Slow &amp; Advanced Learners to be prepared by the IQAC &amp; after approval from the Governing Body of the college it will be implemented.</li></ul>

*Indrila Guha*

Dr. Indrila Guha  
Principal  
Basanti Devi College

147B Rash Behari Avenue, Kolkata – 700029

Call: (033) 2463-0845 / 2464-1012/ 2419-7449

Website: [www.basantidevicollege.edu.in](http://www.basantidevicollege.edu.in), E-mail: [info@basantidevicollege.edu.in](mailto:info@basantidevicollege.edu.in)



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	<ul style="list-style-type: none"><li>• Peer tutoring for peers to be continued as one of the Best Practices for improvement of academic &amp; social outcomes of the students.</li><li>• To organise Regular seminars / webinars, workshops, extension lectures, internships, educational tour etc. for enhancing the quality of teaching.</li><li>• To encourage &amp; motivate students to publish online/ offline Departmental Magazines/ wall Magazines to enhance their reading &amp; writing skills.</li><li>• Mechanism to deal with internal examination related grievances should be transparent, time-bound and efficient.</li><li>• To design questionnaire on Student Satisfaction Survey by the IQAC (SSS) on overall institutional performance. After collection of data detail analysis report to be prepared by the IQAC &amp; submitted to the Governing Body through the Principal for necessary action.</li></ul>
3. Research , Innovation & Extension	<ul style="list-style-type: none"><li>• To form Research Development Committee (RDC) with the mission to create a conducive environment for research-based studies and publications among the Faculty members &amp; Students.</li><li>• RDC &amp; IQAC should motivate teachers and students to undertake more research activities such as project, review writing, publication of research papers in reputed journals and in college Bilingual Multi-Disciplinary Peer Reviewed Research Journal 'Academia' (ISSN: 2581-8902), publish books &amp; chapters &amp; to Participate and present the research papers in seminars / workshops / conferences.</li><li>• To provide Seed money to boost research culture among faculty &amp; students.</li><li>• To establish Institution's Innovation Council (IIC) &amp; set up Incubation Centre/ EDC under the umbrella of IIC to organise various entrepreneurship – related programmes, &amp; to develop entrepreneurial skills amongst the students by means of their own innovative creations and products .</li><li>• Workshops/ Seminars/ Conferences on Research Methodology, IPR &amp; Entrepreneurship to be organised by different department in collaboration with the IQAC.</li><li>• To encourage and help more faculties to participate in FDPs related to new technologies and subject upgradation.</li><li>• To organise more extensive &amp; outreach programmes through NSS/ NCC /Rotaract Club.</li><li>• More MoUs , Collaborations/ linkages for Faculty Exchange, research &amp; other academic &amp; skill development activities.</li></ul>
4. Infrastructure & Learning Resources	<ul style="list-style-type: none"><li>• To go for 100% automation of Library.</li><li>• To purchase more books in the library</li><li>• To organise Orientation programmes for students</li><li>• To institute OPAC &amp; subscribe e-journals &amp; e-books for students &amp; Faculty</li><li>• To Install RFID enabled anti-theft gate and RFID enabled book drop-box machine.</li><li>• To organise Book Exhibition for stakeholders.</li><li>• To strengthen Earn while you Learn Scheme.</li><li>• To enrich all laboratories &amp; make them well-equipped.</li><li>• To renovate/ reconstruct college infrastructure in the wake of changing scenario in Higher Education</li></ul>

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5.Student Support & Progression	<ul style="list-style-type: none"><li>• To initiate for increase of governmental as well as institutional scholarship to deserving &amp; needy students.</li><li>• To develop capacity building and skill enhancement among the students', institution must Collaboration with professional organizations/ institutions/ agencies.</li><li>• To enhance students' involvement in Sports &amp; Cultural related activities.</li><li>• To empower students in the job market, 'entry-in-service 'software is to be provided which will helps in preparation for competitive examinations.</li><li>• To organise more programmes on Career Counselling.</li><li>• To engage more alumni in the development of the institution.</li></ul>
6. Governance, Leadership & Management	<ul style="list-style-type: none"><li>• To undertake Academic &amp; Administrative Audit.</li><li>• To undertake Internal &amp; External Financial Audit.</li><li>• To undertake Audit of Purchase of Books &amp; Journals</li><li>• To organise workshops on Professional development /administrative training program for teaching &amp; non-teaching staff.</li><li>• To implement e-governance in areas of operation -Administration, Finance and Accounts, Student Admission and Support &amp; Examination.</li><li>• Teachers' appraisal will be based on based on two approaches-Career Advancement Scheme (CAS) &amp; 360-Degree Teachers' Performance Appraisal.</li><li>• Structured Questionnaire designed by IQAC will be used for non-teaching Staff( Performance Appraisal)</li><li>• To provide financial support to the teachers to attend conferences/ workshops</li><li>• To organise FDP, Professional development / administrative training programs for teaching &amp; non-teaching staff</li></ul>
7.Institutional Values & Best Practices	<ul style="list-style-type: none"><li>• To conduct Gender Audit</li><li>• To conduct activities/ workshops on gender equity &amp; take initiatives to celebrate/ organise National &amp; International commemorative days, events &amp; festivals.</li><li>• To organise awareness programmes/ Seminars/ Workshops on Social, Educational &amp; Environmental Issues.</li><li>• To promote &amp; implement Plastic free &amp; zero garbage campus.</li><li>• To initiate Best Practices &amp; explore distinctive approach/ activities in overall functioning of the college.</li></ul>

Prepared by the IQAC of the College

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