

Eurokids



Eurokids Kasba

444, P.Majumdar Road,

Kasba, Kolkata- 700078

Date: 1st August 2021

From: Eurokids, Kasba

To
Ankana Gupta,
Kasba,

SUB: APPOINTMENT LETTER

Dear Ankana Gupt,

With reference to your application and the subsequent interview you had with us we have the pleasure in offering you employment with us on the following terms and conditions.

1. **DESIGNATION:** You will be designated as **Assistant Teacher**.
2. **REMUNERATION:** Rs 3000 per month as basic and variable will be under discretion.
3. **REPORTING DATE:** You will be reporting to work on **1st August 2021** and is expected to work for a minimum period of one academic year from the date of joining, failing which you will not be eligible for special vacation perquisites due to you.
4. **CONFIRMATION:** On successful and satisfactory completion of your probation, you may be confirmed in the services. On conformation, termination of services shall be by 1 months notice or 1 month salary in lieu of notice by either side.
5. **SECRECY:** You are required to observe secrecy with respect to the contest of the curriculum, methodology and other important documents and material that are integral part of company's patent rights and systems.
6. **SERVICE RULES AND REGULATIONS:** You will be governed by the service rules and regulations and policies as may be applicable time to time. You will adhere to the schedule of work which may be assigned to you depending on exigencies of the work. You will be fully responsible for carrying out assignment/s handed over to you to the satisfaction of the management.