



পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

14AB 741625

**Memorandum of understanding between Basanti Devi College, Kolkata, & Webel Informatics Ltd. (A Govt. of West Bengal Undertaking) for running Computer Centre at the College premises:**

THIS Memorandum of Understanding made this 1st day of April 2018 between Basanti Devi College situated at 147-B, Rashbehari Avenue, Kolkata-700019 (here in after referred to as 'the College'), represented through the Principal of the College (which expression unless it be repugnant to the context or meaning thereof, shall mean and include his / her respective successors, executors, administrators, representatives and assigns) of the one part ;

**AND**

WEBEL Informatics Ltd. ( A Govt. of West Bengal Undertaking) having it's registered office at 225F, AJC Bose Road, ( 4th. Floor ), Kolkata-700020 ( herein after referred to as 'the Company' ) represented through its' ..... (which expression unless it be repugnant to the context or meaning thereof , shall mean and include their respective successors, executors, administrators, representatives and assigns) of the other part;

**Witnesses as follows :**

WHEREAS subsequent to memorandum of understandings dated 5th. June, 2007, dated 1<sup>st</sup> April, 2012 & dated 1<sup>st</sup> April, 2015 as were executed by and between the College and the Company, the parties herein have decided and agreed to enter in to a fresh memorandum of understanding ( MOU for brevity ) on some modified terms and conditions for smooth running of the Computer Centre required for imparting better training to the students:

**AND**

WHEREAS the company vide their letter no. WIL/BDC-01/07-08 dated 28. 03. 2011 has approached the College authority for continuation of Diploma in PC Application course of two years duration in the interest of all students at the college premises :



27 DEC 2017

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No.....Rs 10/- Date.....

Name:- **B. C. LAHIRI**

Advocate

Address:- Alipore Judge's Court, Kol-27

Alipore Collectorate, 24 Pgs. (S)

**SUBHANKAR DAS**

STAMP VENDOR

Alipore Police Court, Kol - 27

Vendor.....

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Now the parties herein agree as follows :

**Computer Course for Students of the College :**

1. This arrangement will continue for a period of three years (thirty six months) from the date of execution of this MOU.
2. The College shall arrange for providing adequate space at a convenient part of the college premises to start and continue the training course for the period of time as mentioned herein above and shall also arrange for theoretical classes as and when necessary during the college hours.
3. Routine for theoretical classes will be prepared and / or modified as and when necessary by the Company /Training Provider/Coordinator in consultation with the Principal of the college or respective head of department and classes/training will be conducted in accordance with the said routine.
4. Only the present or ex-students will be admitted to the two- years specially designed Diploma in PC Application course during the College hours and each student shall be required a total course fee of ₹ 2,500.00 ( Rupees Two thousand & five hundred only ) at a time payable at the time of admission to the Diploma in Computer Application course (18 months approx.). This Course is optional for the Students.
5. College/Company will collect fees from the students in presence of a representative of the College/Company /Training Provider/Coordinator and College/Company will furnish a copy of the receipt pertaining to fee collected by the College/Company from each student.
6. The College will be paid 10% (optional Course) of fees as may be collected from the students for providing accommodation and rendering assistance in conducting the course and Company will pay the College its' share of 10% of the total fees collected immediately after the admission is closed.
7. A maximum number, not exceeding 10% of the students enrolled each year (subject to a minimum 300 nos.) for undergoing the Computer Training will be exempted from paying the course fee owing to their poor/unstable economic back ground, in consultation with Principal of the College.
8. For SC/ST/OBC students a concession of 10% on the course fee will be allowed.
9. Classes /training will be conducted daily between 9.30 AM to 4.30 PM (Monday to Saturday).
10. Appointment of Coordinator / Training provider for the centre in this college will be made by the company in consultation with the college authority.
11. After successful completion of the course each student will be given a Diploma/Certificate by the company.

**Special Course for the outsiders:**

12. The Computer centre may also remain open upto 6 PM (Monday to Saturday) for any candidate other than the college students for running general Computer courses of the Company. Such external candidates, will be scheduled, in between 4 PM & 6 PM (Monday to Friday) and 2 PM & 6 PM (Saturday) during full College academic session.
13. Duration and course fee for General/special Computer Courses shall be as follows:

Name of the Course

Duration

Total fees

(enclosed Webel Informatics Ltd. prospectus)



14. The Company /Training Provider/Coordinator shall maintain separate register for enrolments of students in special/general course and shall collect fees from such students against proper receipt, copy of which shall be furnished to the college separately.

15. The Company shall, pay the college 10% of the total fees collected from the candidates every month and shall keep the college informed of date of commencement of each course.

16. The Company shall bear the Staff salary including payment to the Night Guard for necessary assistance in regard to Computer Classes beyond the College hours and Sweeper of the College for smooth operation of the Training Centre.

**General:**

17. Necessary security arrangement for protection of computers and other instruments as may be installed by the company or training provider shall be made by the College.

18. Company's authorised Training providers/ Coordinators shall provide Computers, Instruments and other necessary electrical installations and shall also look into the maintenance of the system.

19. Electricity charges for conduction of different courses shall be borne by the Company /Training Provider/Coordinator on the basis of sub-meter reading installed exclusively for the purpose.

20. The Company /Training Provider/Coordinator while conducting courses in the college premises shall ensure security to the college property and shall be responsible for cost and damages of any property damaged and /or destroyed for any deliberate and negligent act of them or on the part of their representatives/ assigns etc.

21. This MOU will remain in force for three years (36 months) from the date of execution of the instrument and may be renewed for further period of time and on such terms and conditions as may be decided by the parties herein, through mutual deliberations.

22. Notwithstanding any thing contained herein before if it appears to any of the parties herein that the courses are to be closed before expiry of the stipulated period of time for any reason what so ever, the matter shall be referred to a review committee comprising the company representatives and college representative and decision of the said committee shall be final and binding upon the parties herein.

Provided a reasonable time as may be decided by the committee will be provided to all persons involved in the course / programme.

Provided further that before closure of course either in normal way or in special circumstances as mentioned herein before the parties herein shall finalise, settle and pay their respective dues on proper certification.

IN WITNESSES WHEREOF the parties hereto have, at Kolkata affixed their signatures on the day, month and the year first above written.

Signed, Sealed and Delivered by the within named parties:

Witnessed by:

1. *Sigala Mitra* 1/4/18  
Bursar  
Basanti Devi College,  
Bursar, Kolkata.
2. *Anjan Deb Nath*  
Webel Informatics Ltd.  
225F, AJC Bose Road  
Kolkata - 700020



*Indrila Guha* 11/4/18  
Dr. Indrila Guha  
Principal  
Basanti Devi College

Signature of first party  
For Webel Informatics Ltd.  
*Prodip Mukhopadhyay*  
Prodip Mukhopadhyay  
CEO & Whole Time Director  
Signature of second party